



Brazos Valley Property Management
903 S Texas Avenue, College Station, TX 77840
Business (979)764-2500 Fax (979)764-0508

RENEWAL AND VACATE NOTICE

Dear Tenants,

It is time to give us notice as to whether you plan to renew or vacate at the end of your lease. We hope that you choose to stay, and if there is anything we can do for you, do not hesitate to ask. Please mark the box below which corresponds to your decision and return this paper as soon as possible as to avoid losing your deposit for not giving proper notice. Every person who resides in the unit must sign. If you choose to vacate, please fill out the questions in the vacate section below. The renewal section has already been filled out for your convenience.

ADDRESS:

RENEW:

Date: _____, Landlord and Tenant extend and amend the above referenced lease as follows:

The Expiration Date is changed to: _____

- The Monthly rent is changed to: _____
The Monthly rent remains the same: _____

VACATE:

I/We the tenant(s) are vacating on: _____
(tenant remains responsible for all rent until the original lease end date, even if vacating early unless subleasing)

Please answer the following:

Beds: _____ Baths: _____ Stories: _____ Garage: Yes or No Other _____

Appliances:

- () Stove/Oven
() Refrigerator
() Dishwasher
() Disposal
() Microwave
() W/D Connections
() Washer and Dryer

Utility Type:

- () Electric
() Electric and Gas
() Gas Heat
() Gas Stove
() Gas Hot Water

Utilities Paid:

- () Electric
() Water
() Sewer
() Garbage
() Gas
() Lawn Care
() Pest Control

Flooring:

- () Carpet
() Ceramic
() Hardwood
() Laminated
() Vinyl
Floor in Living Area _____
Bedroom Flooring _____

Back Yard: Yes or No Fence: Yes or No If Yes, Type: Chain Wood Other _____ please circle

Signatures represent either the renewal or vacate notice completed above. Signatures of all tenants on the lease are required. Not valid until signed by landlord

Tenants: Phone Email

Landlord: _____ Date: _____